



City of Austin

Small & Minority Business Resources Department, 811 Barton Springs Rd, Suite 805, Austin, TX 78704
Mailing Address: PO Box 1088, Austin, Texas 78767, Certification Division Telephone (512) 974-7645

May 8, 2023

IEA Inc.

Shakeel Ahmed
13809 Research Blvd, Suite 812
Dallas, TX 78750-5778

RE: NEW MBE CERTIFICATION

Dear Mr. Shakeel Ahmed:

Congratulations!

We are pleased to inform you that City of Austin's Small & Minority Business Resources Department (SMBR) has certified your business as a Minority Business Enterprise (MBE).

The status of your MBE certification shall be reviewed by SMBR. Prior to reaching your next certification anniversary you will be asked to complete the "MBE/WBE Continued Eligibility Affidavit" and supporting documentation. The review is completed through examination of the sworn affidavit and supporting documentation to determine your continued eligibility as outlined in the City Ordinance Code: § 2-9B-15. Additionally, a MBE/WBE on-site review may be conducted by SMBR as needed. **It is important that you report any change(s) in circumstances that affect your firm's size, social/economic disadvantage status, management, ownership, or control to SMBR within thirty (30) calendar days. Failure to report such change(s) may result in continued certification or recertification denial.**

This firm's Recertification documents are due before May 31, 2027.

You may submit your documentation to the following link: <https://austintexas.mwdbe.com/>.

MBEs are required to seek recertification upon the fourth anniversary of their initial certification and upon the fourth anniversary of all subsequent certifications.

As a City of Austin registered vendor, you are responsible for maintaining accurate information on your vendor profile. You are asked to update **any changes** related to your business in the City's Vendor Connection system at https://www.austintexas.gov/financeonline/account_services/search/vendors/certvendor.cfm You can perform these changes daily from 7:00AM to 7:00PM. If you need assistance making changes, please contact Vendor Registration at (512) 974-2018 or by email at VendorReg@austintexas.gov.

If you have any questions regarding your certification, you may contact the City of Austin's Certification Division at 512-974-7645 or email SMBRCertification@austintexas.gov.

Sincerely,

Tamela Saldana, Ph.D.
Assistant Director
City of Austin, SMBR